

Chief Executive  
12 APR 2017  
Democratic Services



**PEEBLES COMMON GOOD FUND  
APPLICATION FOR FINANCIAL ASSISTANCE**

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p> <p>E-mail address:</p>	<p>Peeblesshire Archaeological Society Trevor Cowie (Chairman)</p>
<p>Address to which payment should be made:</p>	<p>Mr Peter Barclay (Treasurer)</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>The Peeblesshire Archaeological Society (PAS) exists to stimulate public interest in archaeology generally and to promote the study and preservation of historic and archaeological features within Tweeddale. In pursuit of its aims, the Society holds regular lectures in Peebles, open to members and guests, and is actively engaged in archaeological survey, excavation, field recording and the publication of archaeological data.</p>
<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>The sum of £823 is requested towards the cost of funding a new laptop, software, digital projector and screen to be used at the Society's lecture meetings and other events aimed at promoting archaeology to local groups. For example, committee members have previously given talks as part of the Borders Heritage Festival and Borders Walking Festival programmes and at SWRI meetings throughout Tweeddale. Having ready access to our own projection equipment will greatly enhance the Society's ability to deliver such outreach activities.</p>
<p>When will the donation be required:</p>	<p>The donation will be required before 1<sup>st</sup> September 2017 in preparation for the start of the 2017/2018 lecture programme.</p>
<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p>	<p>11/4/2017</p> <p>£1073.00 (quotations available on request)</p> <p>£ 250.00 (from PAS funds)</p>

<p>Funds raised or expected to be raised from other sources (please state sources):</p>	<p>N/A</p>
<p><u>Other information</u> If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p>	<p>N/A</p>
<p><u>Declaration</u> I hereby make application for assistance as set out above and certify that the information I have provided is accurate</p> <p>Signed:</p> <p>Position Held: Chairman</p> <p>Date: 11/4/2017</p>	
<p><b>Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts</b></p>	
<p>This completed form, accounts and any supporting details should be submitted to Kathleen Mason Democratic Services Officer, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA for all funds. Telephone 01835 826772</p>	

PEEBLESHIRE ARCHAEOLOGICAL SOCIETY  
**Income & Expenditure Account 1 April 2016 – 31 March 2017**

**Bank Account**

	Income	Expenditure	Balance
01/04/16			£1376.00
21/04/16 374 Hire of Hall		9.00	1367.00
03/05/16 375 J. Boughey - AGM		38.25	1328.75
01/06/16 Sub – j. Moffat	15.00		1343.75
02/06/16 377 S.W.E.R.C Carbon Dating		1134.00	209.75
28/06/16 Grant – Live Borders Limit 250.00			459.75
18/08/16 378 Elmbank Printing		30.00	429.75
15/09/16 Subscriptions - various	110.00		539.75
19/09/16 380 Hire of Hall		10.00	529.75
28/09/16 Grant – Catherine Mackichan Bursary Trust	325.00		854.75
17/10/16 S. Scott	20.00		874.75
18/10/16 P. Barclay	20.00		894.75
20/10/16 383 Hire of Hall		10.00	
384 Speaker		25.00	859.75
23/10/16 Cash to Bank	340.00		1199.75
28/10/16 Grant – S.B.C.	260.00		1459.75
02/11/26 385 Hire of Hall		5.00	1454.75
16/12/16 Cash to Bank	54.00		1508.75
19/01/17 386 Hire of Hall		10.00	1498.75
07/02/17 Cash to Bank	50.00		1548.75
08/02/17 387 Hire of Hall		5.00	1543.75
16/02/17 388 Hire of Hall		10.00	1533.75
02/03 17 389 Scottish Woodlands – Shootinglee	938.40	938.40	1533.75
Grant – Forestry Commission			
10/03/17 Cash to Bank	100.00		1633.75
16/03 17 390 N. Crawford- Website		55.04	
391 Hire of Hall		10.00	1568.71

**Cash Account**

	Income	Expenditure	Balance
01/04/16 C/f			£ 41.56
21/04/16 Subscriptions	80.00		
Book Sale	2.00		123.56
20/10/16 Subscriptions	270.00		
Visitors	4.00		397.56
24/10/16 Cash to Bank		340.00	57.56
02/11/16 Sub- N. Crawford	20.00		77.56
22/11/16 Sub F. Brown	5.00		82.56
03/12/16 Postage Stamps		6.60	75.96

15/12/16	Sale of books	24.00		99.96
16/12/16	Cash to Bank		54.00	45.96
19/01/17	Subscriptions	80.00		
	Speaker		25.00	100.96
07/02/17	Cash to Bank		50.00	50.96
16/02/17	Subscriptions	40.00		
	Visitor	4.00		
	Speaker		25.00	69.96
02/03/17	Sale of books	125.00		
	Photocopying & shovels		14.24	180.72
10/03/17	Cash to Bank		100.00	80.72
16/03/17	Visitors	8.00		
	Sub – Bakkers	30.00		
	Speakers		50.00	68.72
04/11/16	Flowers – M. Erasmuson		30.00	38.72

#### Analysis of Income & Expenditure 1 April 2016 – 31 March 2017

	Income		Expenditure	
	2016	2017	2017	2016
Subscriptions	£525.00	£ 690.00	Insurance	£ 189.47
Sale of Books	40.00	151.00	Speakers	125.00
Visitors	71.00	16.00	Hire of Room	69.00
Grants	1134.00	1773.40	Shooting Lee	2072.40
			Equipment	11.24
			Photocopying	3.00
			Flowers	30.00
			Refreshments	38.25
			Syllabus	30.00
			Subscriptions	65.00
			Website	55.04
Excess			Stamps	6.60
Expenditure	27.33		Surplus Income	189.87
	<u>£1797.33</u>	<u>£2630.40</u>		
			<u>£ 2630.40</u>	<u>£1797.33</u>

**Balances at 1 April 2016**

General Account	£1376.00
Cash Account	41.56
Surplus	189.87
	<u>£1607.43</u>

**Balances at 31 March 2017**

General Account	£1568.71
Cash Account	38.72
	<u>£1607.43</u>

**Examiner's Report**

The Income and Expenditure Account and Abstract of Accounts for the year ended 31 March 2017 are in accordance with the Books and Vouchers presented to me.

Fergus Brown  
Accounts Examiner

**Treasurer's Report**

As is our custom the Accounts are shown on the basis of annual income and expenditure and indicate a surplus for the year to 31 March 2017. Normally Insurance is paid in advance but the cover is being altered and the new invoice, which will show an increase, has not yet been received. Payment for our annual subscription to Archaeology Scotland, which has been reduced to £48 and is now made by direct debit has not been collected but will be in April. The expenditure incurred at Shooting Lee, which was for carbon dating and tree felling, has been largely covered by Grants. Flowers were purchased for one of our members who has been seriously ill. Income from subscriptions reflects the increase in membership fees introduced last year. Visitor numbers were well down from the previous period although the loss of income from this source was more than covered by the sale of books.

Peter Barclay  
Treasurer